

ELLIS COUNTY COMMISSIONERS COURT  
OFFICIAL MINUTES – JUNE 16, 2020

THE ELLIS COUNTY COMMISSIONERS COURT MET ON TUESDAY, JUNE 16, 2020 AT 2:00 P.M., IN THE HISTORIC ELLIS COUNTY COURTHOUSE, COMMISSIONERS COURTROOM (2<sup>ND</sup> FLOOR) 101 W. MAIN STREET, WAXAHACHIE, TEXAS AT WHICH TIME THE FOLLOWING WAS DISCUSSED AND CONSIDERED, TO-WIT:

**MEMBERS PRESENT:**

**COUNTY JUDGE:** TODD LITTLE

**COUNTY CLERK:** KRystal VALDEZ

**COMMISSIONERS:**

LANE GRAYSON, COMMISSIONER, PCT. 2

PAUL PERRY, COMMISSIONER, PCT. 3

**OPENING COURT**

COUNTY JUDGE CALLS MEETING TO ORDER, DECLARES QUORUM AND DECLARES NOTICES LEGALLY POSTED PURSUANT TO OPEN MEETINGS ACT.

MOTION TO OPEN COURT BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

INVOCATION AND PLEDGE OF ALLEGIANCE – *LANE GRAYSON, COMMISSIONER, PRECINCT 2*

**PUBLIC COMMENT** - MEMBERS OF THE PUBLIC WILL HAVE THE OPPORTUNITY TO MAKE THEIR COMMENTS AT THE TIME THE AGENDA ITEM IS BEING ADDRESSED.

**MINUTE ORDER 252.20      APPROVING CONSENT AGENDA**

**ADMINISTRATIVE:**

- A1      APPROVING OF REGULAR BILLS, PAYROLL, AND OFFICERS' REPORTS
- A2      APPROVING COMMISSIONERS' COURT REGULAR MEETING MINUTES FROM JUNE 2, 2020. – *KRystal VALDEZ, COUNTY CLERK*
- A3      ACCEPTING OF ANNUAL ROAD REPORT FOR ROAD & BRIDGE PRECINCT 3. – *PAUL PERRY, COMMISSIONER, ROAD & BRIDGE PRECINCT 3*
- A4      APPROVING OF PAYMENT OF REGIONAL MATCH TO NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) AGING PROGRAM IN THE AMOUNT OF \$11,535.00. – *TODD LITTLE, COUNTY JUDGE*
- A5      APPROVING OF INTERLOCAL COOPERATION CONTRACT BETWEEN ELLIS COUNTY AND CITY OF GLENN HEIGHTS TO ESTABLISH A COOPERATIVE PURCHASING PROGRAM FOR TERM AGREEMENT THROUGH DECEMBER 31, 2020. – *KYLE BUTLER, COMMISSIONER, ROAD & BRIDGE PRECINCT 4*

A6 ACCEPTING THE MONTHLY REPORTS FOR TEXAS A&M AGRILIFE COUNTY AGENTS. – *MARK ARNOLD, TEXAS A&M AGRILIFE EXTENSION*

**FINANCIAL:**

F1 ACCEPTING THE TABULATED REPORT OF THE COUNTY'S RECEIPTS AND DISBURSEMENTS OF FUNDS FROM MAY 23, 2020 – JUNE 8, 2020, PURSUANT TO LOCAL GOVERNMENT CODE §114.024. – *JANET MARTIN, AUDIT*

F2 ACCEPTING THE DEPARTMENT OF DEVELOPMENT'S (DOD) MONTHLY FINANCIAL REPORT FOR MAY 2020, PURSUANT TO LOCAL GOVERNMENT CODE §114.044. – *ALBERTO MARES, DEPARTMENT OF DEVELOPMENT*

F3 APPROVING OF PROPERTY TAX REFUNDS AS SUBMITTED BY TAX ASSESSOR/COLLECTOR JOHN BRIDGES. – *JANET MARTIN, AUDIT*

F4 **FY2019-20 LINE ITEM ADJUSTMENT:** DECREASE 001-0015-508070 GEN. MISC. BY \$376.00; INCREASE 001-0015-508120 RADIOS BY \$376.00. – *CHUCK EDGE, SHERIFF*

F5 **FY2019-20 LINE ITEM ADJUSTMENT:** DECREASE 010-0653-508070 FM2 GENERAL EXPENSES BY \$10,000.00; INCREASE 010-0653-509090 FM2 REPAIRS/PARTS BY \$8,000.00; INCREASE 010-0653-509180 FM2 HARDWARE/TOOLS BY \$2,000.00. – *LANE GRAYSON, COMMISSIONER, ROAD & BRIDGE PRECINCT 2*

F6 **FY2019-20 LINE ITEM ADJUSTMENT:** DECREASE 031-0931-508350 TRAINING BY \$7,214.45; INCREASE 031-0931-508190 COMPUTER BY \$7,214.45. – *PATRICK WILSON, COUNTY & DISTRICT ATTORNEY'S OFFICE*

F7 **FY2019-20 LINE ITEM ADJUSTMENT:** DECREASE 001-0110-508050 CONFERENCE BY \$1,800.00; DECREASE 001-0110-508350 SAFETY/TRAINING BY \$1,800.00; INCREASE 001-0110-508730 MAINTENANCE/REPAIRS OFFICE EQUIPMENT BY \$3,600.00 – *TERRI KLEIN, INDIGENT HEALTH*

F8 **FY2019-20 LINE ITEM ADJUSTMENT:** DECREASE 011-0704-508070 GENERAL MISC. BY \$25,000.00; INCREASE 011-0704-509090 REPAIR/PARTS BY \$25,000.00. – *PAUL PERRY, COMMISSIONER, ROAD & BRIDGE PRECINCT 3*

F9 **FY2019-20 LINE ITEM ADJUSTMENT:** DECREASE 001-0614-508050 CONFERENCE BY \$2,000.00; INCREASE 001-0614-508090 AUTO REPAIRS BY \$2,000.00. – *MIKE JONES, CONSTABLE, PRECINCT 4*

F10 **FY2019-20 LINE ITEM ADJUSTMENT:** DECREASE 031-0931-508070 GENERAL MISCELLANEOUS BY \$2,667.00; DECREASE 031-0931-508220 LEGAL SERVICES FEES BY \$2,333.00; INCREASE 031-0931-506990 LAW ENFORCEMENT EQUIPMENT BY \$5,000.00. – *PATRICK WILSON, COUNTY & DISTRICT ATTORNEY'S OFFICE*

**F11 FY2019-20 LINE ITEM ADJUSTMENT: INCREASE 001-0210-409640 CONTRACTING ELECTION BY \$27,800.00; INCREASE 001-0210-508480 HOLDING SALARY BY \$22,800.00; INCREASE 001-0210-509420 ELECTION EXPENSES BY \$5,000.00; PURSUANT TO LOCAL GOVERNMENT CODE §111.0108, UNANTICIPATED REVENUE CERTIFIED BY COUNTY AUDITOR. – JANA ONYON, ELECTIONS**

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

**REGULAR AGENDA – DISCUSSION, CONSIDERATION AND ACTION:**

**DEPARTMENT OF DEVELOPMENT**

**MINUTE ORDER 253.20** (1.1) APPROVING A REPLAT OF ALLEN FAMILY ESTATES, TRACTS 3A & 3B. THE PROPERTY CONTAINS A TOTAL OF ± 4.833 ACRES OF LAND, LOCATED AT 2431 PATRICK ROAD, IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF WAXAHACHIE, ROAD AND BRIDGE PRECINCT NO. 4.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

**MINUTE ORDER 254.20** (1.2) APPROVING A REPLAT OF BILLINGS SUBDIVISION, LOT 1R AND LOT 3. THE PROPERTY CONTAINS A TOTAL OF ± 10.436 ACRES OF LAND, LOCATED AT 1600 E. HIGHLAND ROAD, IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF WAXAHACHIE, ROAD AND BRIDGE PRECINCT NO. 4.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

**MINUTE ORDER 255.20** (1.3) APPROVING A REPLAT OF CROSS CREEK, PHASE EIGHT. THE PROPERTY CONTAINS A TOTAL OF ± 5.4 ACRES OF LAND, LOCATED AT 416 FAITH DRIVE, IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF MIDLOTHIAN, ROAD AND BRIDGE PRECINCT NO. 4.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

**MINUTE ORDER 256.20** (1.4) APPROVING A PLAT OF MEARS ADDITION. THE PROPERTY CONTAINS A TOTAL OF ± 4.99 ACRES OF LAND IN THE H. TAYLOR SURVEY, ABSTRACT NO. 1099, LOCATED ± 1,730 FEET WEST OF THE INTERSECTION OF FM 875 AND SKINNER ROAD, IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF MIDLOTHIAN, ROAD AND BRIDGE PRECINCT NO. 4.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

**MINUTE ORDER 257.20** (1.5) APPROVING A SIMPLIFIED PLAT OF HARKINS ADDITION. THE PROPERTY CONTAINS ± 2.180 ACRES OF LAND IN THE J. BARKER SURVEY, ABSTRACT NO. 40 LOCATED ON THE WEST SIDE OF ANDREA ROAD ± 305 FEET SOUTH OF SHANNON COURT, IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF WAXAHACHIE, ROAD AND BRIDGE PRECINCT No. 4

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

## **PURCHASING**

**NO ACTION** (2.1) CONSIDERATION AND ACTION TO APPROVE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF PARKER AND ELLIS COUNTY IN ACCORDANCE WITH THE INTERLOCAL COOPERATION ACT, CHAPTER 791 OF THE TEXAS GOVERNMENT CODE.

**MINUTE ORDER 258.20** (2.2) AUTHORIZING TO ADVERTISE AND SOLICIT FOR REQUEST FOR PROPOSALS (RFP) FOR PROFESSIONAL AUDIT SERVICES.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

**MINUTE ORDER 259.20** (2.3) APPROVING THE RENEWAL BID No. 2017-005 TRANSPORT OF ELECTION EQUIPMENT AND ITEMS TO AND FROM POLLING LOCATIONS WITH TODAY MOVERS, INC. FOR A ONE (1) YEAR RENEWAL PERIOD FROM SEPTEMBER 1, 2020 THROUGH AUGUST 30, 2021.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

**MINUTE ORDER 260.20** (2.4) APPROVING THE COUNTY JUDGE TO EXECUTE A LEASE AGREEMENT WITH BANCORPSOUTH FOR ONE (1) 2021 MACK GRANITE GR64F DUMP TRUCK FOR ROAD AND BRIDGE PRECINCT 2 IN THE AMOUNT OF \$136,924.00 THIS WILL BE A THIRTEEN (13) MONTH LEASE WITH A BUYBACK OPTION FROM EAST TEXAS MACK.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

**MINUTE ORDER 261.20** (2.5) AUTHORIZING TO ADVERTISE AND SOLICIT BIDS FOR MISCELLANEOUS CONCRETE REPLACEMENT FOR ROAD AND DRAINAGE IMPROVEMENTS FOR PRECINCTS 1, 2, 3 AND 4.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

**MINUTE ORDER 262.20** (2.6) AUTHORIZING TO PURCHASE PROPRIETARY SOIL STABILIZER AND SERVICES ON AN AS-NEEDED BASIS FROM NEW EARTHLOK, L.L.C. UTILIZING THE EXEMPTION GRANTED UNDER LOCAL GOVERNMENT CODE §262.024 AND MINUTE ORDER 487.19; FOR PRECINCTS 1, 2, 3 AND 4.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

**NO ACTION** (2.7) CONSIDERATION AND ACTION TO GRANT AN EXEMPTION UNDER LOCAL GOVERNMENT CODE (LGC) §262.024; FROM THE BIDDING REQUIREMENTS OF LGC §262.023 FOR THE PURCHASE OF PROFESSIONAL MULTIMEDIA SERVICES FROM SWAGIT PRODUCTIONS, L.L.C.

**NO ACTION** (2.8) CONSIDERATION AND ACTION FOR APPROVAL TO PURCHASE PROFESSIONAL MULTIMEDIA SERVICES AND EQUIPMENT FROM SWAGIT PRODUCTIONS, L.L.C.

## **ADMINISTRATIVE**

**MINUTE ORDER 263.20** (3.1) APPROVING THE CONSENT TO ASSIGN WHERE THE ELLIS COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (SPCA) ASSIGNS ITS DUTIES AND OBLIGATIONS UNDER THE CONTRACT TO PROVIDE ANIMAL SHELTERING SERVICES OF ELLIS COUNTY TO THE SPCA OF TEXAS.  
– *TODD LITTLE, COUNTY JUDGE*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

**NO ACTION** (3.2) DISCUSSION AND POSSIBLE ACTION ON ELLIS COUNTY TAX APPRAISAL ASSESSMENTS. –  
*PAUL PERRY, COMMISSIONER, PRECINCT 3*

**PUBLIC PARTICIPATION:** RANDY BELLOMY – OVILLA; SYLVIA COULSON – WAXAHACHIE; KATHY PONCE – MAYPEARL; STAN BAUCAM – WAXAHACHIE

**NO ACTION** (3.3) DISCUSSION AND POSSIBLE ACTION ON OPENING THE TAX COLLECTOR'S OFFICE. – *PAUL PERRY, COMMISSIONER, PRECINCT 3*

**PUBLIC PARTICIPATION:** PENNY STORY – RED OAK

**NO ACTION** (3.4) STATUS REPORT FROM RON CLYDE REGARDING THE COVID-19 RESPONSE ASSISTANCE ENGAGEMENT AGREEMENT UNDER MINUTE ORDER 205.20. – *JANET MARTIN, AUDIT*

**MINUTE ORDER 264.20** (3.5) APPROVING THE PURCHASE ORDER FOR SERVICES FROM RON CLYDE IN RESPONSE TO THE COVID-19 PANDEMIC FOR THE COMMUNITY SUPERVISIONS AND CORRECTIONS DEPARTMENT, IN THE AMOUNT OF \$5,000.00 – JANET MARTIN, AUDIT

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED


**ADJOURNMENT** **2:54 P.M.**

MOTION TO ADJOURN BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

THE OFFICIAL MINUTES OF THE ELLIS COUNTY COMMISSIONERS' COURT OF JUNE 16, 2020 ARE HEREBY APPROVED.

PRESIDING OFFICER:

  
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TODD LITTLE, COUNTY JUDGE

  
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RANDY STINSON, COMMISSIONER, PCT 1

  
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PAUL PERRY, COMMISSIONER, PCT 3

  
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LANE GRAYSON, COMMISSIONER, PCT 2

  
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KYLE BUTLER, COMMISSIONER, PCT 4

WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE THIS 30TH DAY OF JUNE 2020.

  
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KRYSTAL VALDEZ, COUNTY CLERK

