

ELLIS COUNTY COMMISSIONERS COURT  
OFFICIAL MINUTES – FEBRUARY 8, 2022

THE ELLIS COUNTY COMMISSIONERS COURT MET ON TUESDAY, FEBRUARY 8, 2022, AT 2:00 P.M., IN THE HISTORIC ELLIS COUNTY COURTHOUSE, COMMISSIONERS COURTROOM (2<sup>ND</sup> FLOOR) 101 W. MAIN STREET, WAXAHACHIE, TEXAS AT WHICH TIME THE FOLLOWING WAS DISCUSSED AND CONSIDERED, TO-WIT:

**MEMBERS PRESENT:**

**COUNTY JUDGE:** TODD LITTLE

**COUNTY CLERK:** KRYSTAL VALDEZ, COUNTY CLERK

**COMMISSIONERS:**

RANDY STINSON, COMMISSIONER, PCT. 1  
LANE GRAYSON, COMMISSIONER, PCT. 2  
PAUL PERRY, COMMISSIONER, PCT. 3  
KYLE BUTLER, COMMISSIONER, PCT. 4

**OPENING COURT**

COUNTY JUDGE CALLS MEETING TO ORDER, DECLARES QUORUM AND DECLARES NOTICES LEGALLY POSTED PURSUANT TO OPEN MEETINGS ACT.

MOTION TO OPEN COURT BY COMMISSIONER STINSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

INVOCATION AND PLEDGE OF ALLEGIANCE. – *TODD LITTLE, COUNTY JUDGE*

**RECOGNITION**

AA RECOGNIZING THE ELLIS COUNTY CLERK'S OFFICE FOR ACHIEVING THE EXEMPLARY FIVE STAR AWARD IN 2021 FOR EXCELLENCE IN THE VITAL STATISTICS REGISTRATION PROCESS. – *PRESENTED BY COMMISSIONER LANE GRAYSON*

**CONSENT AGENDA:**

**MINUTE ORDER 142.22** APPROVING CONSENT AGENDA

**ADMINISTRATIVE:**

A1 APPROVING REGULAR BILLS, PAYROLL AND OFFICER'S REPORTS. – *CHERYL CHAMBERS, TREASURER*

A2 APPROVING COMMISSIONERS' COURT REGULAR MEETING MINUTES FROM JANUARY 25, 2022. – *KRYSTAL VALDEZ, COUNTY CLERK*

- A3 ACCEPTING THE JUSTICE OF THE PEACE, PRECINCT #1 MONTHLY REPORT, PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §114.044. – *JUDGE CHRIS MACON, JUSTICE OF THE PEACE, PCT. #1*
- A4 ACCEPTING THE COUNTY AUDITOR’S MONTHLY REPORT FOR OCTOBER 2021, PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §114.025. – *JANET MARTIN, AUDITOR*
- A5 ACCEPTING THE COUNTY AUDITOR’S MONTHLY REPORT FOR NOVEMBER 2021, PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §114.025. – *JANET MARTIN, AUDITOR*
- A6 APPROVING THE PAYMENT OF PROPERTY TAX REFUNDS IN THE AMOUNT OF \$131,388.73 BY THE ELLIS COUNTY TAX ASSESSOR-COLLECTOR. – *JANET MARTIN, COUNTY AUDITOR*
- A7 APPROVING A PAYMENT TO DR. LEIGH NORDSTROM IN THE AMOUNT OF \$5,250 FOR 35 HOURS OF WORK RELATED TO THE COVID-19 PANDEMIC RESPONSE AS APPROVED IN COMMISSIONERS’ COURT ON MAY 18, 2020. – *TODD LITTLE, COUNTY JUDGE*
- A8 APPROVING THE TRANSFER OF AMERICAN RESCUE PLAN FUNDS FOR PREVIOUSLY APPROVED PURCHASE OF HP PROBOOK LAPTOPS FOR JJAEP IN THE AMOUNT OF \$29,914.17. – *JANET MARTIN, COUNTY AUDITOR*

**FINANCIAL:**

- F1 **FY2022 LINE ITEM TRANSFER – *TODD LITTLE, COUNTY JUDGE***  
 DECREASE 001-0140-508070 OPERATING EXPENDITURES BY \$1,075.00;  
 INCREASE 001-0430-509770 PREPAREDNESS TRAINING BY \$1,075.00.
- F2 **FY2022 LINE ITEM TRANSFER – *ELLSWORTH HULING, VETERANS’ SERVICES***  
 DECREASE 001-0070-508190 COMPUTER BY \$500.00;  
 INCREASE 001-0070-508010 SUPPLIES BY \$500.00.
- F3 APPROVING TO CORRECT THE FY2022 JUVENILE SERVICES & JJAEP BUDGET IN THE FOLLOWING MANNER:  
**FY2022 LINE ITEM TRANSFER – *JANET MARTIN, COUNTY AUDITOR***  
 DECREASE 001-0140-570000 GENERAL FUND CONTINGENCY BY \$93,033.07;  
 DECREASE 008-0420-505020 JUVENILE SERVICES FULL TIME SALARIES BY \$26,625.00;  
 DECREASE 008-0420-505530 JUVENILE SERVICES SOCIAL SECURITY BY \$2,037.00;  
 DECREASE 008-0420-505540 JUVENILE SERVICES RETIREMENT BY \$3,188.00;  
 INCREASE 008-0420-505020 JUVENILE SERVICES FULL TIME SALARIES BY \$42,538.00;  
 INCREASE 008-0422-505020 JJAEP FULL TIME SALARIES BY \$40,520.00;  
 INCREASE 008-0422-505530 JJAEP SOCIAL SECURITY BY \$2,037.00;  
 INCREASE 008-0422-505540 JJAEP RETIREMENT BY \$3,188.00;  
 INCREASE 008-0422-508030 JJAEP FURNITURE AND FIXTURES BY \$33,269.70;  
 INCREASE 008-0422-508190 JJAEP COMPUTER EQUIPMENT BY \$3,330.00.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

## **DEPARTMENT OF DEVELOPMENT**

**MINUTE ORDER 143.22** (1.1) APPROVING WITH CONDITIONS, A PLAT OF ROBNETT ACRES. THE PROPERTY CONTAINS ± 22.682 ACRES OF LAND IN THE ASHTON SLAYBACK SURVEY, ABSTRACT No. 1005, LOCATED ON THE EAST SIDE OF ROBNETT ROAD, ± 1,420 FEET WEST OF BERKSHIRE LANE, IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF WAXAHACHIE, ROAD & BRIDGE PRECINCT #1.

MOTION TO APPROVE BY COMMISSIONER STINSON, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

**NO ACTION** (1.2) DISCUSSION CONSIDERATION AND ACTION FOR A ONE-TIME VARIANCE FOR PARCEL ID No. 177297 FROM VOLUME I, SECTION IV (A)(2)(RESIDENTIAL LOTS) OF THE SUBDIVISION & DEVELOPMENT STANDARDS TO ALLOW ONE (1) LOT WITHOUT MEETING THE MINIMUM ROAD FRONTAGE REQUIREMENT. THE PROPERTY IS LOCATED ON THE NORTH SIDE OF ALTON LANE, ± 1,770 FEET SOUTHWEST OF THE INTERSECTION OF DODSON ROAD AND E. HWY 34 IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF THE CITY OF ENNIS, ROAD & BRIDGE PRECINCT #2.

**MINUTE ORDER 144.22** (1.3) APPROVING WITH CONDITIONS, A ONE-TIME VARIANCE FOR PARCEL ID No. 177360 FROM VOLUME I, SECTION IV (A)(2)(RESIDENTIAL LOTS) OF THE SUBDIVISION & DEVELOPMENT STANDARDS TO ALLOW TWO (2) LOTS WITHOUT MEETING THE MINIMUM ROAD FRONTAGE REQUIREMENT. THE PROPERTY CONTAINS ± 9.71 ACRES OF LAND AND IS LOCATED ON THE WEST SIDE OF DODSON ROAD, ± 865 FEET SOUTH OF THE INTERSECTION OF DODSON ROAD AND E STATE HWY 34, IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF THE CITY OF ENNIS, ROAD & BRIDGE PRECINCT #2.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

**MINUTE ORDER 145.22** (1.4) APPROVING A PLAT OF AUBURN ROAD ADDITION. THE PROPERTY CONTAINS ± 2.201 ACRES OF LAND IN THE J. F. THRASH SURVEY, ABSTRACT No. 1098, LOCATED ON THE SOUTHSIDE OF AUBURN ROAD, ± 200 FEET WEST OF THE INTERSECTION OF WIGGINS ROAD AND AUBURN ROAD, IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF MAYPEARL, ROAD & BRIDGE PRECINCT #3.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

**MINUTE ORDER 146.22** (1.5) APPROVING A PLAT OF WILLIAMS FARM ADDITION. THE PROPERTY CONTAINS ± 11.423 ACRES OF LAND IN THE JOSE ANTONIO SURVEY, ABSTRACT No. 386, AND THE T.B. JACKSON SURVEY, ABSTRACT No. 588, LOCATED ON THE WEST SIDE OF FM 157, ± 1,100 FEET NORTH OF THE INTERSECTION OF FM 157 AND OLD BUENA VISTA ROAD, IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF MAYPEARL, ROAD & BRIDGE PRECINCT No. 3.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

## **PURCHASING**

**MINUTE ORDER 147.22** (2.1) APPROVING A CONTRACT WITH HOK ARCHITECTURAL SERVICES UNDER §2254.004 OF THE TEXAS GOVERNMENT CODE FOR DESIGN AND OTHER RELATED SERVICES FOR THE BUILD OUT OF FUTURE ELLIS COUNTY PROJECTS.

MOTION TO APPROVE BY COMMISSIONER STINSON, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

**MINUTE ORDER 148.22** (2.2) APPROVING A CONTRACT WITH ARCHITEXAS UNDER §2254.004 OF THE TEXAS GOVERNMENT CODE FOR DESIGN AND OTHER RELATED SERVICES FOR THE BUILD OUT OF FUTURE ELLIS COUNTY PROJECTS.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

**MINUTE ORDER 149.22** (2.3) APPROVING TO AUTHORIZE TO ADVERTISE AND SOLICIT BIDS FOR SPECIALTY CRACK SEAL MATERIALS AND SERVICES. - *PRECINCTS 1, 2, 3 & 4*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

**MINUTE ORDER 150.22** (2.4) APPROVING TO DECLARE THE LISTED ITEMS FROM THE SHERIFF'S OFFICE AND JAIL AS SURPLUS TO BE DISPOSED OF IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE §263:

- APPROXIMATELY 120 LAPTOP COMPUTERS
- APPROXIMATELY 75 DESKTOP CPU'S
- APPROXIMATELY 35 JAIL MONITOR SYSTEMS
- APPROXIMATELY 25 PRINTER/FAX/COPIERS
- APPROXIMATELY 60 MONITORS (FLATSCREEN AND CRT)
- APPROXIMATELY 20 SERVER MODULES AND SERVER CHASIS
- APPROXIMATELY 15 WIRELESS ROUTERS
- APPROXIMATELY 50 LAPTOP CHARGER STATIONS
- APPROXIMATELY 60 GPX MODULES
- APPROXIMATELY 20 MISCELLANEOUS ITEMS: PHONES, CAMERAS, CAMCORDER.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

## **ADMINISTRATIVE**

**MINUTE ORDER 151.22** (3.1) APPROVING AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS TO THE TEXAS DEPARTMENT OF TRANSPORTATION FOR RCSJ #1051-01-056 (FM 664 FROM US 287 TO FM 1387). THE AGREEMENT HAS A TOTAL COST OF \$105,897.20 WITH A 4-YEAR PAYMENT SCHEDULE. SOURCE OF FUNDS FROM #023 – TxDOT RIGHT OF WAY ACQUISITION. - *TED KANTOR, ENGINEER*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

**MINUTE ORDER 152.22** (3.2) APPROVING PAYMENT 1 OF 4 OF THE AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS TO THE TEXAS DEPARTMENT OF TRANSPORTATION FOR RCSJ #1051-01-056 IN THE AMOUNT OF \$2,6474.30. SOURCE OF FUNDS FROM #023 – TxDOT RIGHT OF WAY ACQUISITION. - *TED KANTOR, COUNTY ENGINEER*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

**MINUTE ORDER 153.22** (3.3) APPROVING AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS TO THE TEXAS DEPARTMENT OF TRANSPORTATION FOR RCSJ #1051-01-057 (FM 664 FROM FM 1387 TO WESTMORELAND RD.). THE AGREEMENT HAS A TOTAL COST OF \$539,618.90 WITH A 4-YEAR PAYMENT SCHEDULE. SOURCE OF FUNDS FROM #023 – TxDOT RIGHT OF WAY ACQUISITION. - *TED KANTOR, ENGINEER*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

**MINUTE ORDER 154.22** (3.4) APPROVING PAYMENT 1 OF 4 OF THE AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS TO THE TEXAS DEPARTMENT OF TRANSPORTATION FOR RCSJ #1051-01-057 IN THE AMOUNT OF \$134,904.73. SOURCE OF FUNDS FROM #023 – TxDOT RIGHT OF WAY ACQUISITION. - *TED KANTOR, COUNTY ENGINEER*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

**MINUTE ORDER 155.22** (3.5) APPROVING TO ADD POSITIONS WITHIN THE ELLIS COUNTY AND DISTRICT ATTORNEY'S OFFICE AND THE ELLIS COUNTY SHERIFF'S DEPARTMENT, SUCH POSITIONS ARE NECESSARY DUE TO AN INCREASE IN CRIMINAL CASES FROM COVID BACKLOG; APPROVING TO PAY FOR POSITIONS USING AMERICAN RESCUE PLAN ACT (ARPA) FUNDING. - *ANN MONTGOMERY, COUNTY & DISTRICT ATTORNEY; BRAD NORMAN, ELLIS COUNTY SHERIFF*

PUBLIC PARTICIPATION: MARK GRIFFITH

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED WITH COMMISSIONER PERRY VOTING NO

**ADJOURNMENT      3:36 P.M.**

MOTION TO ADJOURN BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

THE OFFICIAL MINUTES OF THE ELLIS COUNTY COMMISSIONERS' COURT ON FEBRUARY 8, 2022,  
ARE HEREBY APPROVED.

PRESIDING OFFICER:

  
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TODD LITTLE, COUNTY JUDGE

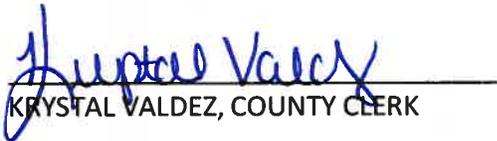
  
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RANDY STINSON, COMMISSIONER, PCT 1

  
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PAUL PERRY, COMMISSIONER, PCT 3

  
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LANE GRAYSON, COMMISSIONER, PCT 2

  
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KYLE BUTLER, COMMISSIONER, PCT 4

WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE THIS 22ND DAY OF FEBRUARY 2022.

  
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KRISTAL VALDEZ, COUNTY CLERK

