

ELLIS COUNTY COMMISSIONERS COURT
OFFICIAL MINUTES – FEBRUARY 7, 2023

THE ELLIS COUNTY COMMISSIONERS COURT MET ON TUESDAY, FEBRUARY 7, 2023, AT 2:00 P.M., IN THE HISTORIC ELLIS COUNTY COURTHOUSE, COMMISSIONERS COURTROOM (2ND FLOOR) 101 W. MAIN STREET, WAXAHACHIE, TEXAS AT WHICH TIME THE FOLLOWING WAS DISCUSSED AND CONSIDERED, TO-WIT:

MEMBERS PRESENT:

COUNTY JUDGE: TODD LITTLE

COUNTY CLERK: KRYSTAL VALDEZ

COMMISSIONERS:

RANDY STINSON, COMMISSIONER, PCT. 1
LANE GRAYSON, COMMISSIONER, PCT. 2
PAUL PERRY, COMMISSIONER, PCT. 3
KYLE BUTLER, COMMISSIONER, PCT. 4

OPENING COURT:

COUNTY JUDGE CALLS MEETING TO ORDER, DECLARES QUORUM AND DECLARES NOTICES LEGALLY POSTED PURSUANT TO OPEN MEETINGS ACT.

MOTION TO OPEN COURT BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

INVOCATION AND PLEDGE OF ALLEGIANCE. – *COUNTY JUDGE TODD LITTLE*

CONSENT AGENDA: MINUTE ORDER 127.23

ADMINISTRATIVE:

- A1 APPROVING REGULAR BILLS, PAYROLL AND OFFICER’S REPORTS. – *CHERYL CHAMBERS, COUNTY TREASURER*
- A2 APPROVING THE DECEMBER 2022 MONTHLY TREASURER’S REPORT . – *CHERYL CHAMBERS, COUNTY TREASURER*
- A3 APPROVING COMMISSIONERS’ COURT REGULAR MEETING MINUTES FROM JANUARY 24, 2023. – *KRYSTAL VALDEZ, COUNTY CLERK*
- A4 APPROVING FOR COUNTY JUDGE TO SIGN THE ARTS RENEWAL AGREEMENT WITH THE TEXAS ASSOCIATION OF COUNTIES (TAC) FOR PURPOSES OF 1094C AND 1095C REPORTING. – *THERESA TAYLOR, HUMAN RESOURCES DIRECTOR*
- A5 ACCEPTING A TABULATED REPORT OF THE COUNTY’S RECEIPTS AND DISBURSEMENTS OF FUNDS FROM JANUARY 13, 2023 – JANUARY 26, 2023, PURSUANT TO LOCAL GOVERNMENT CODE §114.024. – *JANET MARTIN, COUNTY AUDITOR*

- A6 APPROVING A RESOLUTION TO TxDOT TO OFFICIALLY SUPPORT THE COUNTY'S PREFERRED ROUTE FOR FM 1387 BETWEEN LONGBRANCH ROAD AND FM 664 BASED ON ACTION TAKEN ON DECEMBER 13, 2022. – ALBERTO MARES, DEVELOPMENT DIRECTOR
- A7 APPROVING AN INTERLOCAL AGREEMENT WITH RED OAK AND ELLIS COUNTY REGARDING THE ELLIS COUNTY GOVERNMENT CENTER. – KYLE BUTLER, COMMISSIONER PRECINCT 4 AND RICHARD ROZIER, TAX ASSESSOR/COLLECTOR

FINANCIAL:

- F1 APPROVING TO PAY THE FOLLOWING FY2022 INVOICES WITH FY2023 BUDGETED FUNDS:
- INVOICE #2456 IN THE AMOUNT OF \$295.79
 - INVOICE #2385 IN THE AMOUNT OF \$20.00
 - INVOICE #2562 IN THE AMOUNT OF \$20.00
 - INVOICE #57D 0D27E-0001 IN THE AMOUNT OF \$63.53
 - INVOICE #57D 0D27E-0002 IN THE AMOUNT OF \$58.08
 - INVOICE #57D 0D27E-0004 IN THE AMOUNT OF \$61.71
 - INVOICE #57D 0D-027E-0006 IN THE AMOUNT OF \$63.53
 - INVOICE #57D 0D-027E-0008 IN THE AMOUNT OF \$63.53
 - INVOICE #57D 0D-027E-0009 IN THE AMOUNT OF \$21.12
 - INVOICE #37015 IN THE AMOUNT OF \$990.84
 - INVOICE #PIMO0494914 IN THE AMOUNT OF \$1,258.49
 - INVOICE #1294928 IN THE AMOUNT OF \$2,992.00
 - INVOICE #1294885 IN THE AMOUNT OF \$5,975.00
 - INVOICE #1320 IN THE AMOUNT OF \$50,000.00
 - INVOICE #11590 IN THE AMOUNT OF \$160.00
 - INVOICE #118028 IN THE AMOUNT OF \$90.00 - JANET MARTIN, COUNTY AUDITOR
- F2 APPROVING TO PAY A FISCAL YEAR 2021 INVOICE TO STILETTO SPY & COMPANY INVESTIGATIONS, LLC IN THE AMOUNT OF \$1,185.00 USING FISCAL YEAR 2023 BUDGETED FUNDS. – JANET MARTIN, COUNTY AUDITOR
- F3 MOVED TO REGULAR AGENDA BY COMMISSIONER PERRY
- F4 ACCEPTING FUNDS COLLECTED FROM SCRAPPY'S RECYCLING CENTER IN THE AMOUNT OF \$324.80 AS UNANTICIPATED REVENUE.
REQUEST FOR SPECIAL BUDGET OF UNANTICIPATED REVENUE:
INCREASE 005-0703-508070 (OPERATING EXPENDITURES) BY \$324.80
PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §111.0108, UNANTICIPATED REVENUE CERTIFIED BY COUNTY AUDITOR. – JANET MARTIN, COUNTY AUDITOR
- F5 ACCEPTING FUNDS COLLECTED FROM LONE STAR AUCTIONEERS IN THE AMOUNT OF \$31,275.00 AS UNANTICIPATED REVENUE.
REQUEST FOR SPECIAL BUDGET OF UNANTICIPATED REVENUE:
INCREASE 005-0703-508020 (EQUIPMENT) BY \$31,275.00
PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §111.0108, UNANTICIPATED REVENUE CERTIFIED BY COUNTY AUDITOR. – JANET MARTIN, COUNTY AUDITOR

- F6 ACCEPTING FUNDS COLLECTED FOR RB3 RESTITUTION IN THE AMOUNT OF \$2,774.49 AS UNANTICIPATED REVENUE.
REQUEST FOR SPECIAL BUDGET OF UNANTICIPATED REVENUE:
INCREASE 005-0703-508070 (OPERATING EXPENDITURES) BY \$2,774.49
PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §111.0108, UNANTICIPATED REVENUE CERTIFIED BY COUNTY AUDITOR. – JANET MARTIN, COUNTY AUDITOR
- F7 ACCEPTING JUROR DONATIONS FOR VETERAN’S SERVICES IN THE AMOUNT OF \$120.00 AS UNANTICIPATED REVENUE.
REQUEST FOR SPECIAL BUDGET OF UNANTICIPATED REVENUE:
INCREASE 001-0070-506330 (VETERAN’S SERVICES – JURY DONATIONS) BY \$120.00
PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §111.0108, UNANTICIPATED REVENUE CERTIFIED BY COUNTY AUDITOR. – JANET MARTIN, COUNTY AUDITOR
- F8 ACCEPTING MIXED DRINK TAX FROM THE TEXAS STATE COMPTROLLER IN THE AMOUNT OF \$29,727.12 AS UNANTICIPATED REVENUE. PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §111.0108, UNANTICIPATED REVENUE CERTIFIED BY COUNTY AUDITOR. – JANET MARTIN, COUNTY AUDITOR
- F9 APPROVING FOR THE TAX ASSESSOR/COLLECTOR TO DISBURSE PROPERTY TAX REFUNDS IN THE AMOUNT OF \$88,462.10. – JANET MARTIN, COUNTY AUDITOR
- F10 FY23 LINE-ITEM TRANSFER. – JANET MARTIN, COUNTY AUDITOR
DECREASE 063-0963-508070 (ARPA OPERATING EXPENSE) BY \$1,250.00
INCREASE 063-0963-508070 (AUDIT TRAINING) BY \$1,250.00
- F11 FY23 LINE-ITEM TRANSFER. – LOUIS PONDER, JUSTICE OF THE PEACE, PRECINCT 4
DECREASE 001-0540-508010 (SUPPLIES) BY \$55.00
INCREASE 001-0540-508060 (OFFICIAL BOND) BY \$55.00
- F12 FY23 LINE-ITEM TRANSFER. – BRAD NORMAN, SHERIFF
DECREASE 001-0010-506940 (EMPLOYEE RECOGNITION) BY \$351.81
INCREASE 042-0942-400870 (SHERIFF FORFEITURE) BY \$325.00
INCREASE 001-0010-508850 (SALES TAX) BY \$26.81
- F13 FY23 LINE-ITEM TRANSFER. – PAUL PERRY, COMMISSIONER PRECINCT 3
DECREASE 005-0703-570000 (CONTINGENCIES) BY \$60,000.00
INCREASE 005-0703-505020 (FULL-TIME SALARIES) BY \$60,000.00

MOTION TO APPROVE WITHOUT F3 BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 128.23 (F3) ACCEPTING CONTRACT PENALTIES FOR DECEMBER 2022 IN THE AMOUNT OF \$22,000.00 AS UNANTICIPATED REVENUE.
REQUEST FOR SPECIAL BUDGET OF UNANTICIPATED REVENUE:
INCREASE GL 0140 (GENERAL FUND) BY \$22,000.00
PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §111.0108, UNANTICIPATED REVENUE CERTIFIED BY COUNTY AUDITOR. – JANET MARTIN, COUNTY AUDITOR

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

DEPARTMENT OF DEVELOPMENT

MINUTE ORDER 129.23 (1.1) APPROVING A PLAT OF KIRVEN FARMS TRACT 6. THE PROPERTY CONTAINS ± 11.519 ACRES IN THE T. NORVELL SURVEY, ABSTRACT NO. 795, LOCATED ON THE EAST SIDE OF OLD BOYCE ROAD ± 370 FEET NORTH OF N. COOKE RD. IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF THE CITY OF ENNIS, ROAD AND BRIDGE PRECINCT NO. 2.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

PURCHASING

MINUTE ORDER 130.23 (2.1) APPROVING THE REQUESTED UPDATE TO THE ELLIS COUNTY PURCHASING POLICY AND PROCEDURES MANUAL CREDIT CARD POLICY, DESIGNATED PURCHASING CARD LIMITS.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 131.23 (2.2) APPROVING TO DECLARE THE LISTED ITEMS FROM ROAD & BRIDGE PRECINCT 4 AS SURPLUS TO BE DISPOSED IN ACCORDANCE WITH THE TEXAS LOCAL GOVERNMENT CODE CHAPTER 263:

- COATS TIRE MACHINE
- LEACH 15-FT DUMP BED – 2001 INT (2001)
- SHOP-MADE TRAILER 12-FT WITH CORE MACHINE (2016)
- GIDDINGS CORE MACHINE ON TRAILER (2016)
- ALAMO DITCH DIGGING ATTACHMENT
- MANITOWOC ICE MACHINE
- SOLAR POWER MESSAGE BOARD ON TRAILER (2000)
- SOLAR POWER MESSAGE BOARD ON TRAILER (2000)

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

MINUTE ORDER 132.23 (2.3) APPROVING TO RENEW THE AGREEMENT WITH MARTIN MARIETTA FOR A ONE-YEAR PERIOD FOR SUPERSLURRY USING THE APPROVED SOLE SOURCE EXEMPTION (MINUTE ORDER 156.20).

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

MINUTE ORDER 133.23 (2.4) APPROVING THE RENEWAL OF 128 MICROSOFT 365 LICENSES IN THE AMOUNT OF \$116,936.96.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 134.23 (2.5) APPROVING FOR THE COUNTY JUDGE TO EXECUTE A CONTRACT FOR RFP-2022-002 DESIGN AND IMPLEMENTATION OF PROSECUTION MANAGEMENT SYSTEM WITH CIVICEYE.

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 135.23 (2.6) AUTHORIZING TO ADVERTISE AND SOLICIT FOR COMPETITIVE SEALED PROPOSALS (CSP) FOR CONSTRUCTION SERVICES FOR ELLIS COUNTY CENTRAL.

MOTION TO APPROVE BY JUDGE LITTLE, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

ADMINISTRATIVE

MINUTE ORDER 136.23 (3.1) APPROVING TO RE-APPOINT THE FOLLOWING MEMBERS OF THE ELLIS COUNTY HISTORICAL COMMISSION FOR TWO-YEAR TERMS THAT BEGAN ON JANUARY 1, 2023 AND WILL CONTINUE THROUGH DECEMBER 31, 2024:

- CHAIR: DAVID SACHA
- MARKER CHAIR: SYLVIA STANFORD SMITH
- MARKER CO-CHAIR: SHARAN FARMER
- CEMETERY CHAIR: RAYMOND MOSLEY
- GENERAL BOARD MEMBERS: ELMERINE BELL, REX CAREY, KAREN CARREON, BILL DODSON, KAREN ESBERGER, SHARAN FARMER, BRUCE FOWLER, SUGAR GASPY, TY HALL, ERIK HARMON, MICHELLE HAYE, RAMOND MOSLEY, CARLENE PERRYMAN, SHANNON SIMPSON, SUSIE TOAL, AND GEORGE VALDEZ

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

JUDGE LITTLE REQUESTED TO RE-VISIT AGENDA ITEM 2.4, PER AUDITOR REQUEST

MINUTE ORDER 137.23 (2.4) AMENDING AGENDA ITEM 2.4: APPROVING FOR THE RENEWAL OF 128 MICROSOFT LICENSES IN AN AMOUNT OF \$116,936.96 WITH THE ABILITY TO USE ARPA FOR FUNDING OF LICENSES. – *TODD LITTLE, COUNTY JUDGE*

MOTION TO AMEND BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

MINUTE ORDER 138.23 (3.2) APPROVING AMENDMENTS TO PREVIOUS REQUESTS FOR ARPA FUNDING. INITIAL REQUESTS WERE MADE ON THE BEST INFORMATION AVAILABLE AT THE TIME OF CONSIDERATION OF THE COMMISSIONERS' COURT. – *JANET MARTIN, COUNTY AUDITOR*

MOTION TO APPROVE BY COMMISSIONER STINSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 139.23 (3.3) APPROVING FOR THE COUNTY JUDGE TO EXECUTE THE WELLPATH ADDENDUM - SOFTWARE. THE ADDENDUM IS TO HAVE CJIS-COMPLIANT WELLPATH COMPUTERS. – *BRAD NORMAN, SHERIFF*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

MINUTE ORDER 140.23 (3.4) APPROVING TO AUTHORIZE THE ELLIS COUNTY OFFICE OF EMERGENCY MANAGEMENT (OEM) TO APPLY AND ACCEPT GRANT FUNDS FROM THE CITIES READINESS INITIATIVE (CRI) FOR FY2024 (EFFECTIVE JULY 1, 2023 THROUGH JUNE 30, 2024). ONCE APPROVED, GRANT FUNDS WILL BE ACCEPTED IN THE LINE ITEM 001-0430-50940. – *BRIAN DAVIS, SENIOR EMERGENCY MANAGEMENT SPECIALIST*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 141.23 (3.5) APPROVING OF AN ENGAGEMENT LETTER FROM GRS CONSULTING TO PROVIDE OTHER POST-EMPLOYMENT BENEFITS (OPEB) VALUATION AND GOVERNMENT ACCOUNT STANDARDS BOARD (GASB) 75 VALUATION REPORTS FOR FISCAL YEARS 2022 AND 2023. – *JANET MARTIN, COUNTY AUDITOR*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 142.23 (3.6) APPROVING FOR THE COUNTY JUDGE TO EXECUTE THE ELLIS COUNTY WOMAN'S BUILDING CONTRACT FOR MAINTENANCE AND SERVICES (\$125 PER MONTH) FOR A TERM COMMENCING DECEMBER 1, 2022, AND CONCLUDING ON NOVEMBER 31, 2023. – *COUNTY JUDGE TODD LITTLE*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 143.23 (3.7) APPROVING TO DESIGNATE ROOM 106 IN THE COURTS AND ADMINISTRATION BUILDING. THEY WILL RETURN IN TWO WEEKS TO DISCUSS TEMPORARY OFFICE SPACE FOR THE WAXAHACHIE TAX OFFICE. – *TODD LITTLE, COUNTY JUDGE*

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

ADJOURNMENT 3:13 P.M.

MOTION TO ADJOURN BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

THE OFFICIAL MINUTES OF THE ELLIS COUNTY COMMISSIONERS' COURT ON FEBRUARY 7, 2023,
ARE HEREBY APPROVED.

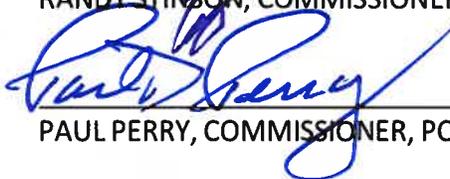
PRESIDING OFFICER:



TODD LITTLE, COUNTY JUDGE



RANDY STINSON, COMMISSIONER, PCT 1



PAUL PERRY, COMMISSIONER, PCT 3

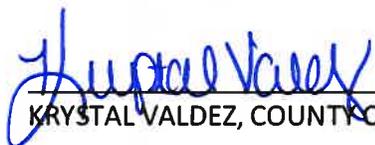


LANE GRAYSON, COMMISSIONER, PCT 2



KYLE BUTLER, COMMISSIONER, PCT 4

WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE THIS 21ST DAY OF FEBRUARY 2023.



KRYSTAL VALDEZ, COUNTY CLERK

